



Inner East Community Committee

Burmantofts & Richmond Hill, Gipton & Harehills,
Killingbeck & Seacroft

**Meeting to be held in Moyes Centre, Bishop Young
Church of England Academy, Bishops Way, Leeds
LS14 6NU**

Tuesday, 4th December, 2018 at 5.30 pm

Councillors:

- | | |
|-------------------|----------------------------------|
| R Grahame | - Burmantofts and Richmond Hill; |
| A Khan | - Burmantofts and Richmond Hill; |
| D Ragan | - Burmantofts and Richmond Hill; |
| S Arif | - Gipton and Harehills; |
| A Hussain (Chair) | - Gipton and Harehills; |
| K Maqsood | - Gipton and Harehills; |
| P Drinkwater | - Killingbeck and Seacroft; |
| K Dye | - Killingbeck and Seacroft; |
| D Jenkins | - Killingbeck and Seacroft; |





Co-optees

Phil Rone

Burmantofts & Richmond Hill CLT

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Images on cover from left to right:

Burmantofts and Richmond Hill - Burmantofts stone; East End Park

Gipton & Harehills - Fairway Hill; Bankstead Park

Killingbeck & Seacroft – Seacroft Hospital clock; Seacroft village green

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			CHAIRS OPENING REMARKS	
2			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded) (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
3			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
5			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.	
6			APOLOGIES FOR ABSENCE To receive any apologies for absence	
7			OPEN FORUM In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair	
8			MINUTES OF THE PREVIOUS MEETING To confirm as a correct record the minutes of the previous meeting held	1 - 8
9			MATTERS ARISING To note any matters arising from the minutes	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			UNIVERSAL CREDIT PRESENTATION To consider the report of the Relationship Manager, Department for Work and Pensions which provides an update on Universal Credit in Leeds. (Report attached)	9 - 10
11			YOUTH WORK REVIEW To consider the report of the Head of Commissioning, Children and Families which provides the Inner East Committee with an update on the findings of the Youth Work review and the recommended option for future commissioning arrangements. (Report attached)	11 - 20
12			AREA UPDATE REPORT - DECEMBER 2018 To consider the report of the Area Leader which provides an update on the work programme of the Inner East Community Committee and the Communities Team, including recent successes, current challenges and on-going pieces of work. (Report attached)	21 - 36
13			FINANCE REPORT - DECEMBER 2018 To consider the report of the Area Leader which provides and update on the 2018/19 wellbeing budget, including details of any new projects for consideration. The report also details decisions taken by delegated authority since the last community committee meeting. (Report attached)	37 - 50

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14			COMMUNITY COMMENT To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting. A time limit for this session has been set at <u>10 minutes.</u> Due to the number and nature of comments it will not be possible to provide responses immediately at the meeting; however, members of the public shall receive a formal response within 14 working days. If the Community Committee runs out of time, comments and feedback on the reports may be submitted in writing at the meeting or by email (contact details on agenda front sheet).	
15			DATE AND TIME OF NEXT MEETING To note the date and time of the next meeting as Wednesday, 20th March 2019. MAP OF VENUE <u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	51 - 52

INNER EAST COMMUNITY COMMITTEE

WEDNESDAY, 26TH SEPTEMBER, 2018

PRESENT: Councillor A Hussain in the Chair

Councillors S Arif, P Drinkwater, K Dye,
R Grahame, D Jenkins, A Khan,
K Maqsood and D Ragan

Approximately 25 representatives of the local community, partners and stakeholders attended the meeting.

18 Chairs Opening Remarks

The Chair welcomed all to the Committee and brief introductions were made.

Councillor Hussain also thanked Hannah Roden, Smart Cities Data and Innovations Officer, who had presented an informal “**Smart Leeds**” **workshop** prior to the Committee meeting with local residents and community representatives. Discussions had covered Leeds 3 Big Priorities of health, housing and transport and the challenges and priorities identified by local residents. In relation to digital access, there was support for the development of a “Leeds app” with suggestions on content provided including up to date information on public transport and parking availability, job-search facility; events and activities; and information for Leeds student population, etc. Comments regarding concerns around data-sharing were noted.

19 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

20 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

21 Late Items

There were no formal late items of business.

22 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

23 Apologies for Absence

No apologies were received.

24 Open Forum

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

Anti-Social Behaviour – Members heard concerns from residents living in Harehills on issues including; cars being damaged, making noise particularly until early hours of the morning, violent behaviour and their concern about the perceived lack of visibility of West Yorkshire Police in the area.

In response to residents' concerns, Neil Bowden, Anti-Social Behaviour Team Manager, addressed the committee and reported that the team was aware of the issues and case officers were dealing with them. The team had liaised with Children Services, to implement a child safety approach and to work with parents over safeguarding issues. It was reiterated that residents report issues through the appropriate channels to ensure they are recorded.

Members also encouraged residents to continue to report issues through official channels, with the aim to establish an evidence base for a police 'hotspot' area which dictates police resources. It was noted to officers that it would be helpful for them to provide details on how issues are to be reported to committee going forward.

Inspector Preston from West Yorkshire Police provided Members with statistics in relation to anti-social behaviour across Leeds. Members noted that the police have dealt with 14942 incidents and of that total, 10% were anti-social behaviour related.

In response to a concern raised around the next steps for the Leeds Inclusive Growth Strategy and local engagement officers agreed to seek a further update on consultation proposals.

RESOLVED – To note the intention to receive an update in terms of the Inclusive Growth Strategy.

25 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held 13th June 2018 be agreed as a correct record.

26 Matters Arising Minute 7

Spending of Development Contributions (CIL) - Members were informed a briefing had taken place and a written summary will be created upon making a decision.

Draft minutes to be approved at the meeting
to be held on Wednesday, 5th December, 2018

Anti-Social Behaviour in the Bellbrookes locality – A local Ward Councillor provided an update on the success of a recent 'Clean Up' day in the Richmond Hill & Burmantofts area. 3 Local Ward Councillors attended. It was reported that 60 properties required garden clean up and out of the 59 letters sent, 36 were complied with. It was noted that other jobs are still on-going.

Murton Close, Seacroft Alleyway – Following an update on Murton Close, Members were informed by the Anti-Social Behaviour Team Manager that the matter had been closed previously on the basis of an absence of evidence. Members received further information from residents that these issues are still on-going, with calls made to West Yorkshire Police on a weekly basis. LASBT and the Police committed to re-investigating logged phone-calls for issues concerning Murton Close Inspector Preston, WYP, reported the police collated a top 5/10 calls process, but that Murton Close did not feature in the top 10 'hotspot' areas.

Members tasked officers to look into a Public Spaces Protection Order for the area and the Chair suggested that Local Ward Councillors, Anti-Social Behaviour Team and local Police Officers meet with residents to discuss present concerns with the ginneel.

RESOLVED – To note the discussions.

27 Employment & Skills Update

The report of the Chief Officer, Employment and Skills set out a report to update the Community Committee on the Employment & Skills service and key partner activity, further noting headline unemployment in the city.

Jane Hopkins, Head of Communities and Partnership presented information to Members and raised the following points:

- Universal Credit will be rolling out on the 10th October and feedback of the issues received will be raised to ensure the issues are addressed
- Figures show with the Employment Support Allowance Claimants there has been a 200 people decrease and it was voiced this data is encouraging to see it is going in the right direction
- (The Personal Work Support Package) Job shops have increased their numbers by 35% ultimately landing people getting into work through these hubs and 700 people have started the programme
- Provision is available to Members of the Public for support they may need in their journey of getting back into work
- The number of people accessing support from employment and skills has increased resulting in more people improving skills and moving into jobs
- Apprenticeship fair will be held on 4th March at the First Direct Arena giving the chance for hundreds of businesses to employ younger people enabling them into work

Additional points raised included:

Draft minutes to be approved at the meeting
to be held on Wednesday, 5th December, 2018

- Members noted the challenge to publicise the various routes members of the public can go down to seek employment or employment advice. Ambition Leeds is the city's new retail and hospitality hub aimed at promoting retail employment to individuals and the career progression it can offer
- higher level of retail-based qualifications needed to offer greater opportunities for progression into retail businesses
- Opportunity to make the most of library buses and other local provision to publicise employment and skills opportunities
- Noted that residents and Members see public transport provision as a barrier to people accessing employment opportunities.

Members requested that a letter be sent to the Chief Officer, Employment & Skills, seeking a unique and proactive approach to tackle the numbers of unemployment in the Inner East locality which were reported as being the lowest in the City. These broad discussions to include consideration of public transport provision.

Members further sought to call a special meeting with Senior Officers, to address the issues with people claiming Universal Credit.

RESOLVED –

- a) To note the contents of the report
- b) Note a further update will be received in 2019
- c) Note the request to present this report on a 6 monthly basis in future
Note the intention for a special meeting to take place

28 Inner East Community Committee Briefing Neighbourhood Teams - September 2018

The report of the Chief Officer, Access and Care Delivery, Adult Social Care provided the Community Committee with an update on progress with the strengths based social care across the city, to draw attention to local features of the new approach to service delivery.

Members were presented with a short film.

In attendance of this meeting there were:

Shona McFarlane – Deputy Director Social Care & SC Service
Kimberley Adams – Programme Manager Service Transformation
Lynne Wilce – Team Manager Adults & Health

The main issues which were raised are noted below:

- The new strengths-based model is to focus primarily on a person-centred approach as opposed to eligibility and assessment.
- Rapid Response teams are now in place to deal specifically with crisis situations
- Community talking points are in place which are bookable with a Social Worker given a 10 working day wait

- Innovations to have at least 1 talking point in every neighbourhood team area and expand exploring talking points
- Re-design of the paperwork empowers Social Workers to spend more time with Members of the Public and help to understand and gain knowledge within their local community
- Peer review and peer challenge further increases officers knowledge to embed best practise and maximise utilisation of local services

Members and residents noted Talking Points are held at the Reginald Centre and Deacon House, however concerns were raised in regards to there not being a venue specifically within the Burmantofts and Richmond Hill ward. Members suggested suitable venues which are more accessible for those who may not have access to public transport or where transport links are poor.

Members were further advised of the contact centre approach for families and GP's to ring in for information and referrals for people with mental health and isolation issues.

It was noted a structure of Team Leaders for specific Areas and their contact details would be circulated for information to Members.

RESOLVED – To:

- A. Note the presentation, short video and report
- B. Note the desire to return to the Community Committee Chairs Forum with a summary of updates
- C. Note the intention to continue to build relationships between LCC Adults & Health and local communities and to benefit from Members' expert local knowledge

29 Delegated Budget Report- September 2018

The report of the Inner East Area Leader provided Members with an update on the 2018/19 wellbeing budget including details of any new projects for consideration and to inform the Committee of decisions taken by delegated authority since the last Community Committee meeting.

Members were informed of an amendment to Appendix 1 in relation to the Boggart Hill Youth Café project. It was noted that the funding amount should have been attributed to the Youth Activities Fund budget for the Killingbeck and Seacroft instead of Burmantofts and Richmond Hill.

Members noted that due to the amendment, the total amount of monies for 2018-19 projects would need to be amended to show the amended amounts for each Ward.

RESOLVED – To:

- A. Note the wellbeing spend to date and current balances for the 2018/19 financial year as set out in Appendix 1
- B. Note new wellbeing applications that have been received since the date of the last Community Committee meeting.

- C. Note the decisions taking on funding applications by delegated authority, in line with the agreed 'minimum conditions'

30 Community Committee Update Report

The report of the Inner East Area Leader provided Members with an update on the recent successes, current challenges and on-going pieces of work within the area.

The report also provided the Committee with updates on community events and local projects that had taken place in the Inner East area since the last meeting.

Members discussed the following:

- A comment was raised with regards to community leaders and Churches within the area, reiterating their importance to the community and their partnerships within the locality. Ensure that the discussions of the community committee Sub-Groups would be included in future reports to highlight the importance of their work.
- The Chair thanked Laura Eagle, Localities Officer for the 'Keep Harehills Tidy Report.' The work set an example that would be replicated in other Wards
- The Chair further congratulated Laura Eagle on the news that she is expecting a baby.

The Committee were advised of the upcoming Gipton Conversation dinner which will be held on 7th November 2018.

RESOLVED – To:

- A. Note the contents of the report
- B. Note the 'Keep Harehills Tidy' campaign update report, as set out in Appendix 1 and acknowledge the intention to hand over the campaign to the Cleaner Neighbourhoods Team
- C. Note the Public Health locality update report as set out in Appendix 2

31 Community Comment

The following matters were raised by Members of the public in relation to the formal Committee reports:

Get Technology Together – The applicant for a forthcoming wellbeing application commented in relation to extending digital skills within the locality and advised on the recent uptake of the use of computers being used at the Lincoln Green Community Centre.

It was noted that this wellbeing application would be reported at the upcoming committee, held in December.

Ashton Park – In response to comments from a resident regarding monies not being allocated to Ashton Park and the desperate need for improvements, Members agreed this was in need of repair, however reported that although Parks and Countryside had recognised the state of the park and that upkeep of the park was challenging and there was insufficient funding available at the present time to make any improvements. It was noted that local businesses in the area were willing to sponsor some improvements to improve the facility for the community.

Fearnville Sports Centre – The Active Leeds Business Manager addressed the committee and provided an update on plans to develop a new Leisure centre. The Council is undertaking a viability study which will help provide information on the suitability of the site. Once completed the next steps will be to further consult and produce a business case to secure funding.

32 Date and Time of next meeting

RESOLVED – To note the date and time of the next meeting as Wednesday 5th December 2018 at 17:30pm

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Report of: Simon Betts, Department of Work and Pensions

Report to: Inner East Community Committee

Report author: Simon Betts, Department of Work and Pensions

Date: 4th December 2018

To note

Universal Credit Presentation

Purpose of report

1. To provide the Inner East Community Committee with an update on Universal Credit in Leeds.
2. To receive a presentation from Simon Betts and to note the content of the presentation.

Main issues

3. The presentation is provided at the request of the chair of Inner East Community committee.

Recommendations

4. To note the contents of the presentation on Universal Credit.

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Report of: Head of Commissioning, Children and Families

Report to: Inner East Community Committee

Report author: Kate Sibson, Commissioning Manager 0113 3788925

Date: 5th December 2018 To note

Youth Work Review

Purpose of report

1. This report presents the findings of the Youth Work review and the recommended option for future commissioning arrangements.
2. The Community Committee is asked to comment on the contents of the report and the recommended future commissioning arrangements.

Main issues

3. Youth work supports the personal and social development of young people, raising their aspirations, building resilience and enabling them to make informed decisions. Positive impacts of good quality youth service include reducing teenage conception, preventing risky behaviours such as substance misuse and, minimising involvement in crime and anti-social behaviour. Central to this is a voluntary relationship with young people.
4. In Leeds, youth work is delivered as a preventative and early intervention service for children and young people. It plays an important role in delivering the outcomes of the Leeds Children and Young People's Plan and is a key component of achieving our ambition of being a Child Friendly City.
5. The table overleaf outlines the current services that are in scope for this review. The Youth Activities Fund budget is not in scope of the review and will continue to be fully devolved to Community Committees.

Current Service Delivery

Service	Description	Budget
Geographically Targeted Youth Work	Delivered in all wards with budgets set on a population / deprivation split of 40 / 60. LCC Youth Service delivers exclusively in all wards apart from three in the West North West where it is either fully or partly contracted out to three third sector providers. Targeted at age 11-17 with a mix of centre based group work, mobile provision and outreach. A small number of groups are delivered for a younger age range.	£1,519,600
Youth Inclusion Commission	A referral only service, aimed at seven priority clusters. Delivers one to one support and a limited number of groups for children age 8-13 who are at risk of involvement in crime or exclusion from school. Contract awarded to Barca in 2014.	£340,000
Pathways grants	Grants awarded to six third sector providers to work with young people in years 12 and 13 who are not in Education, Employment or Training. Delivery is split into locality based providers covering all wards with one citywide grant to support young people in care / care leavers.	£310,000

6. Having limited third sector contracts in just one area has created inconsistency in how youth work is delivered across the city. Procurement law requires us to ensure that contracts of this value are open to a competitive tender process unless there is an exceptional reason not to do so.
7. It was agreed that a process should be undertaken to review the population and needs of young people, identify assets and gaps in the current delivery and, agree a new commissioning model that will be open to a competitive tender process in line with Contract Procedure Rules.

Findings of the Review

8. Consultation carried out for the review and development of a preferred commissioning option included:
 - Elected Member Workshops
 - Stakeholder Workshops for a range of services and partner agencies
 - Online and face to face consultation with over 500 young people
 - Reference group meetings chaired by Voluntary Action Leeds, with internal and external providers, academics and other experts
 - Project team meetings with representation from the Youth Service, Commissioning, Voluntary Action Leeds and Communities Teams
 - Corporate Commissioning Board
 - Briefings with the Executive Member (Children and Families), Cabinet, Community Committee Champions and Chairs
9. A wide range of data was collected and analysed for the review including demographics, school attainment and absenteeism, crime / anti-social behaviour and from current youth work provision. A selection of the information used is appended to this report. The data will also help design the new model for youth work delivery in the city and ensure that we are responding the changing needs of children and young people.

10. The Youth Work Review presented nine conclusions based on the data and feedback from the consultation. These conclusions formed the basis of the proposed commissioning model.
- Leeds demonstrates good practice in many areas of youth work
 - Funding cuts have impacted on capacity but have not been applied evenly across services
 - Monitoring of quality and outcomes varies across internal and contracted services
 - There is not a clear, consistent and publicised offer across the city
 - Partnership working is a key strength
 - The population of young people is growing and more live in deprived areas
 - Deprivation is a key factor in young people's lives which can influence their future prospects
 - Accessing quality venues in the right locations is a challenge
 - Competing demand for targeted youth work is a challenge for providers to manage
11. Using the key findings as a guide, a number of commissioning options were drawn up and taken to a second stakeholder workshop. A recommended commissioning model has been developed following further consultation with the reference group and project team.

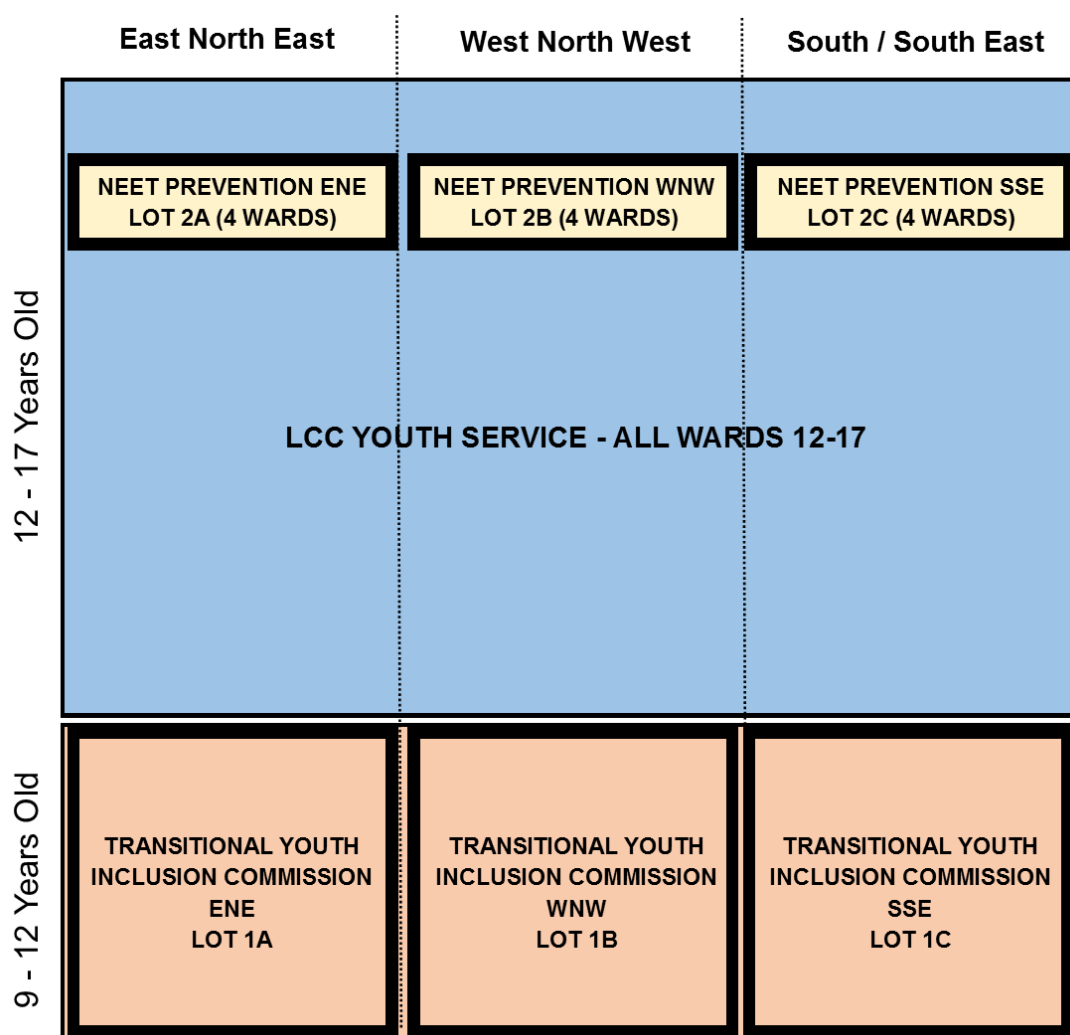
Recommended Commissioning Model

12. The recommended commissioning model incorporates the following features:

Service	Description	Budget
Geographically Targeted Youth Work	LCC Youth Service delivered in all wards based on updated population and deprivation figures Targeted at age 12-17 to ensure age appropriate sessions and targeted promotion	£1,371,600
Transitional Youth Inclusion Service	Transitional Youth Inclusion Service will be delivered in three contracts, one per city 'wedge'. Focused on group work with 9-12 years with some element of one to one support Budgets will be set at a Community Committee level, and delivery will be targeted to areas of greatest need based on the indices of multiple deprivation and where gaps in provision are evident Co-ordinator role within each wedge to map provision, highlight gaps and promote opportunities for external funding	£588,000
NEET Prevention Project	NEET prevention project aimed at young people most at risk of becoming NEET. Three contracts, one per wedge, initially delivered in 12 wards with highest NEET figures.	£210,000

13. The following diagram outlines how the contracts will be offered for the tender process:

Recommended Commissioning Model Diagram



14. The benefits of the proposed commissioning model include:

- Retains the current level of investment in Youth Work and offers a mix of internal and commissioned provision.
- Clear delineation of responsibilities between the internal and commissioned providers, sessions will be targeted and age appropriate
- Addresses a gap in targeted youth work for a younger age group
- Commissioned providers work with the most at risk year 11s to support their transition through GCSEs into a positive destination
- Internal and commissioned providers will work together to draw up area plans to promote their offer, share resources and identify gaps
- The service specifications will be written to maximise local relationships and assets by encouraging providers to join together to bid for tenders as a consortium
- A common quality and outcomes monitoring framework across all providers and activities will ensure impact and quality is measured across the city

Role of Community Committees

15. The Community Committee can play a key role in promoting youth work sessions and facilitating relationships between providers and partners, including schools and local communities. The Committee will receive an annual delivery plan outlining the proposed youth work sessions by ward delivered by both the Youth Service and commissioned provider. Regular meetings with ward members and Children and Young People's Sub Groups will ensure that programmes are refreshed to meet needs.
16. The Community Committee can use its children and young people consultation arrangements to seek feedback on youth work in their area and identify gaps and opportunities for improvement. Children's Services will use this feedback to ensure that services respond to local needs.

Next Steps

17. Once consultation with stakeholders on the preferred model is complete, the Commissioning and Market Management Team will draft a service specification that will set out the target areas for delivery in the first year of the contract.
18. The new commissioned services are expected to commence in April 2020 following a competitive commissioning process and period of mobilisation to establish partnership arrangements. Contracts will be put in place for four years with an option to extend for a further two.
19. The Youth Service will review its delivery and monitoring arrangements in light of the review findings and work to the new model from April 2020.

Interim arrangements

20. Implementation of the findings of the review of youth work will take place in phases, with interim contracts being issued to current providers to enable existing provision to continue until the new model is ready to start.
21. Current contracting arrangements will continue until the end of March 2020, with the internal youth service undertaking a review of delivery by ward based on a budget set using updated population and deprivation data.
22. Pathways grants will continue at a reduced rate until end of March 2020. They will be complemented by new European Social Investment funding awarded to the Youth Service to expand their internal Pathways service, and to local area partnerships for projects in the wider community.
23. The Youth Inclusion Project will continue until end of March 2020, with some changes to create better links to the new Early Help Hubs. Delivery will continue to be targeted to areas of greatest need.

Corporate considerations

a. Consultation and engagement

The Consultation process so far has been outlined in this report. Additional consultation with young people is planned with groups of young people, starting with the Youth Council, in December and January, and an online survey. Young people will be involved during the procurement and tender assessment process.

b. Equality and diversity / cohesion and integration

One of the findings of the Youth Work Review was inconsistency in reporting equality data. It will be written into the specification that attendance at sessions should target and aim to reflect the population of the area where they are delivered.

Youth work can play a key role in supporting community cohesion, aiming targeted sessions at a younger age group will provide additional opportunities for young people to participate in their local community.

c. Council policies and city priorities

The commissioning proposals outlined in this report support the priorities outlined in the Children and Young People Plan 2018 including:

- Increase the number of young people participating and engaging in learning
- Improving social, emotional and mental health and wellbeing
- Help young people into adulthood to develop skills for life and be ready for work

The proposals also contribute to the following priorities in the Best Council Plan:

- Being responsive to local needs, building thriving resilient communities
- Promoting community respect and resilience

d. Resources and value for money

Youth Work makes an important contribution to supporting vulnerable young people and youth workers are part of a wider group of practitioners in Leeds who can help prevent issues with young people from escalating.

The budget for Youth Services in 2019/20 will be maintained at current levels. The budget split between internal and commissioned providers will remain at existing levels in the new arrangements.

The service specification will seek to maximise the use of local assets to gain the best value for money for frontline delivery.

e. Legal implications, access to information and call in

The procurement of new contracts is a key part in the delivery of the review findings and that this work will be delivered in accordance with LCC Contract Procedure Rules. A key decision to start the procurement process has been published.

f. Risk management

Key risks and issues associated with the review are logged with mitigating actions identified, a process overseen by the Children and Families Commissioning Board.

Conclusion

24. The Youth Work Review and commissioning proposals outlined in this report present an opportunity for Youth Work to be commissioned in a strategic way to better fit the needs of our local communities.
25. Community Committees will play an important role in ensuring that the outcomes of the review are realised at a community level and that resources are being targeted towards the areas of greatest need.
26. New partnership relationships between the commissioned providers and internal Youth Service will maximise local assets and promote a clear offer to young people across the city.

Recommendations

- The Community Committee is asked to comment on the contents of the report and the recommended future commissioning arrangements.

Background information

- None

Appendices

1. Budget breakdown for 2018/19 (current) and 2020/21 (post review)
2. Needs Analysis – population, persistent absence, attainment, NEET, youth crime

Outline youth work budget

The tables below show the current budget and the proposed budget under the recommended commissioning model.

Table 1

2018/19 – Using old Population / Deprivation Data		
Ward	Geographically Targeted Youth Work	Leeds Pathways Element
Inner East Community Committee	£ 289,170	£ 60,827
Burmantofts & Richmond Hill	£ 84,571	
Gipton & Harehills	£ 123,637	
Killingbeck & Seacroft	£ 89,962	

Table 2

2020/21 – Using updated Population / Deprivation Data				
Ward	Combined Ward Allocation*	Geographically Targeted Youth Work	NEET Prevention Project	Transitional Youth Inclusion Commission
Inner East	£ 334,028	£ 259,264	£ 74,404	£ 152,443
Burmantofts & Richmond Hill	£ 95,107	£ 73,922	£ 21,185	
Gipton & Harehills	£ 153,830	£ 119,564	£ 34,265	
Killingbeck & Seacroft	£ 85,092	£ 66,138	£ 18,954	

*The Transitional Youth Inclusion Commission has been allocated on a Community Committee basis and is not included in the Combined Ward Allocation at table 2.

Up to 2018/19, the population figure used to allocate ward level funding was on GP data which is issued with up to an 18 month lag. From 2019/20, the Office of National Statistics mid-year population estimate figures will be used which is the standard used across the council. Changes to ward populations are reflected in the new budget allocations.

Summary of Inner East Community Committee Profile Data

1. Population of young people by ward (mid year estimate 2016)

Ward	9-11 Population	% Leeds 9-11 Population	12-17 Population	% Leeds 12-17 Population
Burmantofts & Richmond Hill	1124	4.25	1807	3.78
Gipton & Harehills	1665	4.40	2976	6.23
Killingbeck & Seacroft	954	3.61	1825	3.82

2. School attainment and absenteeism (2016/17)

- a) % Pupils meeting expected standard at end of Key Stage 2
 b) % Pupils achieving two strong passes in English and Maths at GCSE
 c) % Pupils persistently absent primary age
 d) % Pupils persistently absent secondary age

Ward	Attainment Key Stage 2 (a)	Attainment Key Stage 4 (b)	Persistent absence primary (c)	Persistent absence secondary (d)
Leeds Average	56	39.3	8.4	15.0
Burmantofts & Richmond Hill	40.6	20.8	13.6	20.8
Gipton & Harehills	40.3	23.1	14.4	21.5
Killingbeck & Seacroft	51.3	29.6	11.6	21.1

3. Young People (years 12/13) combined measure NEET (Not in Education Employment or Training) and Not Known (Jan 2018)

Ward	% Yr 12/13 who are NEET or not known
Burmantofts & Richmond Hill	9.3
Gipton & Harehills	8.1
Killingbeck & Seacroft	7.8
Leeds Average	6.7

4. Number of 10-17 year olds committing an offence in the 2016 calendar year

	Number of YP committing an offence
Leeds Average	19
Inner East Community Committee	87

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Report of: Area Leader

Report to: Inner East Community Committee – Burmantofts & Richmond Hill, Gipton & Harehills. Killingbeck & Seacroft

Report author: Grace Lawrenson, Localities Officer, Tel: 0113 37 89844

Date: November 2018

To Note

Area Update Report – December 2018

Purpose of report

This report provides an update on the work programme of the Inner East Community Committee and the Communities Team, including recent successes, current challenges and on-going pieces of work.

Main issues

Children and Young People's Champion- Councillor Salma Arif

Inner East Youth Activity Fund (YAF) October half-term activities

1. Youth Service October Half-Term - Due to savings made by the Youth Service when running their summer activities, Inner East councillors were able to approve a project extension so that activities could be offered to young people during the October half-term. This opportunity was offered to children who didn't get the chance to take part in the summer activities. This meant that young people could take part in a range of activities including go-karting and swimming.

Denis Healey October half-term activities

2. The Works Charity invited children along to a fun filled, active and challenging camp that gave them the chance to play a range of sports including cricket, handball, lacrosse, football, hockey, basketball and more. The young people took part in team challenges, adventure trails, treasure hunts, den building and lots of arts and crafts. This was funded by Killingbeck and Seacroft councillors using wellbeing funding.

Inner East Youth Summit

3. This year's Inner East Youth Summit will be taking place on Monday 10th December from 5-8pm at Ebor Gardens Community Centre.

4. The summit will consist of three main strands:

- A 'market place' event where providers pitch their activities from stalls
- A forum discussion with young people to get their views on youth provision
- Performances / Speakers

5. The aim of the youth summit is for young people to come together from schools and with local partners to meet their councillors and learn about local democracy and local decision making. Young people attending the event will be consulted about what activities they currently take part in and what activities they would like to see delivered in the area. The outcomes of this consultation will be used to shape the allocation of Youth Activity Funding for 2019/20.

6. There will also be a theme for this year's event which will be 'Aspiration'. Speakers and performers have been invited to demonstrate local talent and inspire the young people attending. As well as inviting partners to showcase what they do so that young people can try new things and find out about different opportunities, colleges and universities have also been invited as well as an apprenticeship stall so that young people can find out more about achieving beyond school.

Environment Champion- Councillor Denise Ragan

Environment Sub-Group

7. The Environment sub- group met on Thursday 1 November 2018. The sub-group is made up of Cllr Denise Ragan (chair), Cllr Arif Hussain and Cllr Katie Dye and is attended by officers from the Cleaner Neighbourhoods Team, Housing, Parks & Countryside and Waste Management. The sub-group reviewed the terms of reference including expanding membership to also include the Anti-Social Behaviour Team. Discussions also took place around 'Keep Tidy' campaigns and prosecutions. Moving forwards the sub-group will be looking at Service Level Agreements and quarterly services reports.

The terms of reference were updated and are attached as **Appendix 1**.

Change to bin collections over Christmas period

8. An A5 postcard will be going out to inform residents of bin collection dates over the Christmas and New Year period. These are going to be sent to all households (excluding those on communal collections), starting w/c 19 November. There will also be posters and A6 pull off pads being distributed to over 600 community buildings, as well as press work, social media and website campaigns, digital screens and roadshows.

9. Bin collections will continue as normal up until and including Saturday 22 December. A revised schedule will be in place for the two week period between Christmas Eve – Monday 24 December and Saturday 5 January. This schedule is attached as **Appendix 2**. During the revised schedule, bins will be emptied one day earlier or later than normal, with the exception of New Year's Eve to Monday 31 December when collections will take place on the usual scheduled day. The usual service will resume from Monday 7 January. Saturday 1 December will be the last day of garden waste collections (brown bins) this year. The service will start again on Monday 4 March 2019.

10. Leeds residents are encouraged to do the following:

- Download the Leeds Bins app so they can receive collection day reminders straight to their phone;
- Visit www.leeds.gov.uk/xmasbins for handy hints on how to reduce, reuse and recycle common items generated around the home during the festive period, such as greetings cards, wrapping paper and food waste;
- Like, re-tweet and share festive messaging from the RecycleForLeeds Facebook and Twitter accounts.

Health, Wellbeing & Adult Social Care- Cllr Denise Ragan and Cllr David Jenkins

11. Every quarter, Public Health have committed to providing an update to the community committee of key pieces of work in the locality. This is attached to this report as **Appendix 3**.

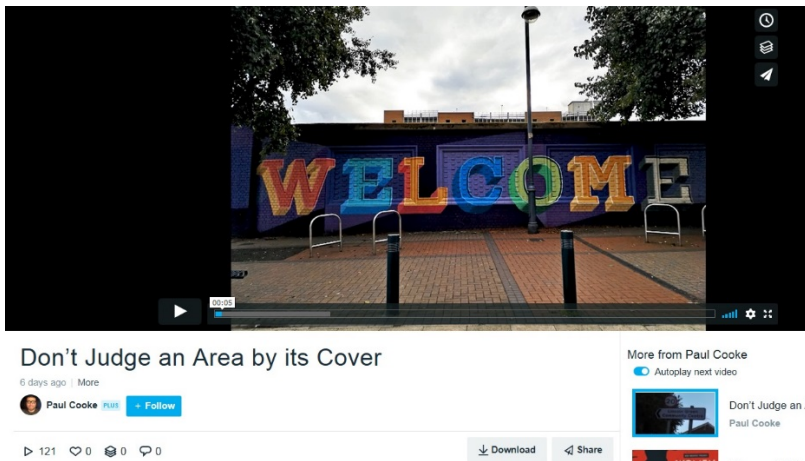
12. The Health and Wellbeing Partnership met on Thursday 18 October at Church of the Epiphany. The sub-group is made up of Cllr Denise Ragan (chair), Cllr David Jenkins and is attended by officers from Public Health and the voluntary and community sector. Discussions took place around priority setting and 16 Days of Action and the meeting was followed by a speed networking activity.

Ward Updates

Burmantofts and Richmond Hill

13. The new Shakespeare Primary School and Nursery site opened in September. Members of the Communities Team, Active Leeds and Zest recently attended a Parent and Voice Session at the school and facilitated a discussion with over 150 parents on what activities they would like to see happen in their local area. Cooking, ESOL, cookery and fitness all proved popular choices. The school are keen to host sessions at the school after their initial bedding in phase has passed.

14. Lincoln Green Film Festival was delivered on 7 November as part of the wider Leeds International Film festival. A spin-off of the Film Festival is that a film making workshop involving local young people will be taking place in October/November. The sessions were facilitated by the University of Leeds, East Street Arts and the council's Youth Service and a video has been produced.



15. New plants are now in place on the Torre Road Roundabout. They were championed and part-funded by Burmantofts and Richmond Hill councillors using wellbeing funding. The maintenance of these plants is sponsored by local business GT Karting.

16. The Burmantofts & Richmond Hill Neighbourhood Improvement Partnership (NIP) met on 9 November at the Vinery Centre. The meeting brought together ward members, council services and third sector partners. Attendees were presented with the latest data profiles for the ward which highlighted the levels of deprivation according to Lower Super Output Area (LSOA) data. Against this backdrop of challenging data and poor outcomes for local people, the partnership were reminded of the strong asset base present in the ward and the opportunities for future collaborative work to address issues of concern and issues prevalent in specific geographies. The group split out into table discussions to explore potential areas of the work for the NIP to focus on going forward. Some of the issues of high concern that were raised included mental health, personal debt and issues brought on by Universal Credit. These and other themes will be assessed by the Communities Team with potential work streams to be explored further with partners. The work of the NIP will be reported back to the Community Committee in due course.

17. Work is progressing to refurbish the IT suite at Richmond Hill Community Centre. After receiving Wellbeing funding from the Burmantofts & Richmond Hill ward members and HAP funding, Richmond Hill Elderly Action (RHEA) have started to prepare the room for the new facility. The plans include replacing all the old computers and monitors – which were outdated and no longer functional in some cases – with new laptops and tablets, all with online connectivity. The old work top and office chairs will be replaced with new lounge seating to create an informal learning space. The new space will be available to use in January 2019. RHEA will be organising some IT sessions of their own, however the facilities will also be available to hire for any other groups who want to use them. There is the potential to use the facilities for job clubs, CV writing classes or financial advice sessions, perhaps linked to Universal Credit applications. **Any group who is interested in using the facilities should contact RHEA.**

Killingbeck and Seacroft

17. Seacroft Half Term Spending Event – The Seacroft half term spending event took place during the October half term holidays for families across Seacroft to come together. This included activities such as breakdancing, crafts, bike workshops, music and much more. As well as lots of fun and activities, various different providers were able to provide attendees with useful advice around budgeting for the Christmas period to avoid getting into debt. This included advice on not using loan sharks, cheaper options for food and setting out clear

budgets. The Communities Team engaged with around 150 people at the event and the feedback from the community has been very positive.



18. Denis Healey Centre Clean-up – Users of the Denis Healey Centre came together with local ward councillors, Communities Team and Facilities Management to clear up the Denis Healey Centre. Rooms were cleared so there is more space for potential new users to access to building in the future. Killingbeck and Seacroft councillors also awarded current organisations and groups based within the centre with funding to replace broken equipment for the young people who are currently engaged in provision at the centre.

19. Following the success of the community cafe at the Reginald Centre, a community café has been launched at Deacon House and sells hot drinks, cakes and small meals. This is also now looking to be replicated at the Compton Centre.

20. Seacroft Welcome Pack- Following comments that residents were unaware of all the information, advice and activities available to them in Seacroft, the Boggart Hill Core Group has developed a Welcome to Seacroft booklet. The user-friendly, A5-sized document lists many local services including schools, G.P.s, Leeds City Council facilities e.g. Deacon House, LASBT (Leeds Anti-Social Behaviour Team), Housing and other voluntary, third sector support services and partners. Funding from the Community Committee's wellbeing budget has allowed a print run of 1000 booklets which will be given out at events and delivered to homes in Boggart Hill. Housing Leeds will provide a copy to all new tenants which it is hoped will help integrate them into the area and signpost to different support services. It is also planned to deliver the booklet to the new build housing around the Boggart Hill area which may provide more opportunities for integration between the old and new residents. Care has been taken to ensure the information is broad enough to allow for change without the need to continually update the booklet.



21. Priority Neighbourhood Surveys are being undertaken with a cut-off date of 30th November. To date 138 surveys have been uploaded, enabling initial analysis. It is anticipated that at least 200 surveys will be completed this year. The majority of responses are from Housing Leeds tenants, whilst the Communities Team and Employment and Skills have completed the surveys with a sample of around 25 residents who have bought Strata properties. In addition, Connect Housing officers are completing surveys with their tenants. Early analysis has started to provide some useful information.

22. Targeted Facebook advertising- Through the Core Team's Communication and Community Engagement Sub Group targeted Facebook advertising has been used. Through the Community Committee's wellbeing budget we have paid for 11 adverts in total at a cost of just over £150. This has reached almost 13,000 people, generated over 300 event responses and increased the number of LS14 Trust Facebook page 'likes'. This paid-for advertising has proved to be a low cost effective approach and increased local awareness, interest and attendance at local activities and events.

23. The Project Development Worker Apprentice has been in post since 11th June. The post which was funded through Public Health priority neighbourhood funding, Apprenticeship Levy and wellbeing funding is based on an Asset Based Community Development approach, building on the skills, resources and networks of the local community. A 3 month review has demonstrated some early successes including securing interest of 10 local people in the Community Health Champion model. Of those 10 people, close working is taking place with 4 volunteers to get activities up and running. The Apprentice has been heavily involved in local asset mapping which has identified 91 assets in Seacroft including GP surgeries, schools, key individuals and 3rd sector organisations. Links are starting to be made with these to improve awareness of activities and ensure new activities reflect local need. Events and activities being delivered include an event to tackle Christmas over-spending, launch of a new café at Deacon House run by LS14 Trust, Secret Cinema and Working Wardrobe at the Hub.

24. Through the Core Team, Active Leeds are working closely to deliver a number of programmes in Boggart Hill for example 'Bumps and Babes' in Rein Park and delivering school holiday 'Fit and Fed' camps in conjunction with local schools to tackle holiday hunger. Active Leeds is planning to make significant investment, particularly into priority neighbourhoods, over the next four years, in a bid to increase physical activity levels. In order to better understand local priorities, motivations, behaviours and aspirations of people who live within these communities and the capability and capacity of local organisations, groups and volunteers to support physical activity opportunities with these communities SMG consultants have been commissioned. This will help the Council submit informed bids for external funding and ensure meaningful investment. Through the insight of the Core Team, valuable information and insight has been provided to SMG.

25. The Communities Team are working with the Strategy and Investment Team to map SAP (Standard Assessment Procedure) ratings for Boggart Hill and compare the findings against the investment strategy to measure the efficiency of homes. In Boggart Hill 191 out of 470 Housing Leeds properties have a band D, E or F rating. Prioritising capital improvement works such as windows and insulation to the poorest performing properties will address fuel poverty and ensure homes are healthier and free from damp.

Gipton and Harehills

26. On Friday 26 October local Councillors Kamila Maqsood and Salma Arif, partners and local residents attended the launch of the new Compton Centre Community Hub play area and fitness equipment. Following the launch, the equipment is now available for the community to use in line with Leeds City Council's ambition to support healthy, physically active lifestyles and to be responsive to local needs. Staff from Leeds Let's Get Active were available on the morning to show residents how to use the equipment. The play area was co funded through local 'Ward Based Initiative' and 'Town and District Centre Planning' funding. The fitness equipment was funded by Leeds 9 GP Collaborative.

27. Halloween and Bonfire Night activities- Key partners CATCH, Leeds City Council Youth Service, One Formation and Street Team were funded by Gipton and Harehills councillors using wellbeing funding to put on a range of activities for young people over the Halloween and bonfire night period in partnership with the Communities Team and West Yorkshire Police. These activities were well received and provided a valuable diversionary activity. Sessions included music, dance, boxing, table-tennis, baking and football tournaments.



28. The Gipton Conversation Dinner took place on Wednesday 7 November at Church of the Epiphany. Local partners GIPSIL, Old Fire Station, Space2, Gipton Together, East Leeds Project, Church of the Epiphany, local residents and the Communities Team were involved in the organisation of the event. The event was free and provided an opportunity for residents to meet one another through sharing a meal and get to know their community.



29. Gipton and Harehills councillors used wellbeing funding to fund £6000 towards new equipment at Fever FM which will allow the radio station to upgrade their studio's technology from analogue to digital. This valuable community asset will enable the popular regular shows to continue and for the quality to improve in line with current technology.

30. Festive Lights were illuminated on Harehills Lane and Roundhay Road on Tuesday 13 November 2018. They were funded using wellbeing funding by Gipton and Harehills councillors.

31. A community café will be launched at the Compton Centre following a successful funding bid which included funding from Gipton and Harehills councillors. It is hoped that this will be running early in the new year, in partnership with Black Health Initiative.

32. During the festive period, the Compton Centre will be delivering a holiday hunger scheme. This initiative will provide free hot meals with a focus on children and young people who would usually access Free School Meals during term time, children in care/on the edge of care or on a child protection plan. The food will be provided by Fareshare and will be cooked and delivered by the schools catering service, and will be served by community Hub staff at the centre. Activities will be provided before and after the sessions by the library service and the Leeds Let's Get Active team. The Compton Centre would welcome anyone willing to volunteer at the session. Please contact Nick Hart on nick.hart@leeds.gov.uk to get involved.

Inner East Committee Facebook account

31. The Communities Team officers have continued to use social media to promote the activities of the Inner East Community Committee as well as advertising community events and local opportunities. At the time of writing the report, the Inner East Community Committee Facebook page currently has 797 followers. In the past month, the page has reached 4391 people and 771 people have actively engaged with posts.

Conclusion

The work of the Communities Team in partnership with council departments, external partners and with elected members is working towards the priorities of the Community Committee and the aspirations of the neighbourhood improvement and 'priority neighbourhood' approaches. This programme of work should be seen as a work in progress which is consolidating the Community Committee's role as a local decision-making body by strengthening the links between the local authority and the communities it serves.

Recommendations

The Committee is requested to:

1. Note the contents of the report and make comment where appropriate.
2. Approve the updated terms of reference for the Inner East Environment Sub-group.
3. Note the changes to Christmas bin collections, as contained in Appendix 2.
4. Note the Public Health Locality Update, as contained in Appendix 3.

Inner East Area Committee Environment Sub Group

Terms of Reference

Vision:

An Inner East Leeds with a clean and tidy streetscape and high quality public green spaces that the whole community can enjoy and take pride in.

Aim:

To provide strategic direction for the improvement of service delivery and the quality of the environment for the Inner East wards of Burmantoft & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft through targeted response to local priorities, better co-ordination of service delivery and investment in public green spaces.

Objectives:

The over arching objectives of the Environmental Sub Group is to:

1. Oversee the implementation of those parts of the environmental services delegated to the Area Committee;
2. To ensure that the Inner East Area actively makes a contribution to Leeds becoming the Best City
3. To seek new initiatives and ways of working to improve the environment across the Inner East of Leeds.
4. Designated Ward Members to set area priorities and review them annually.

Within this the sub group will seek to:

- To establish and maintain a productive relationship with Officers to achieve the best outcomes from the available resources;
- Drive forward improvements to public green spaces including parks, play areas and other open spaces;
- To agree and oversee the projects including Environmental Improvement Zones;
- Review delivery of the Grounds Maintenance Contract;
- To co-ordinate a joined up approach to environmental enforcement in its widest sense e.g. to include anti-social behaviour and derelict sites;
- Oversee and give support to the implementation of the SLA, including securing community involvement in the design, deployment and monitoring of the delegated services;
- To receive quarterly reports on the delegated services and closely monitor the performance and outcomes of the SLA;
- With relevant officers, to undertake an annual review of the SLA;
- To assist in the annual development of a new SLA, setting priorities for service delivery;
- To monitor the Probation Community Payback scheme delivery and SLA, agreeing priorities and amendments to SLA;
- Agree Probation Service projects and work schedules to compliment/meet the priorities of the Environmental Sub Group.
- To discuss and agree support for 'In Bloom' groups;

- To discuss methods to raise awareness and provide education in relation to environmental issues;
- To consider in-year variations to the SLA, making agreed recommendations to the Area Committee and Locality Manager to implement;
- To assist the Area Committee in preparing an annual report to Executive Board detailing the performance against service outcomes and the execution of Executive Board policy locally.
- To consider equality, diversity, community cohesion and community safety matters in relation to the delegation of environmental services.

Membership:

The Sub Group includes a ward member from each ward, including the Environments Champion that is appointed annually at the Inner East Community Committee who will chair this meeting.

The sub group will be serviced by a Localities Officer from the Communities Team And a representative from the following services will attend:

Cleaner Neighbourhoods Team

Probation Service

Housing Leeds

Parks & Countryside

and representatives from other services as appropriate.

In addition Grounds Maintenance (Continental Landscapes), East North East Homes, Parks & Countryside, Local Anti-Social Behaviour Team and other major landowners/managers such as Education Leeds will be invited to attend at regular intervals as will officers from planning enforcement.

Frequency of Meetings:

The Sub Group will meet four times a year and make recommendations to the Area Committee for approval. The frequency of meetings will be reviewed annually by the Area Committee.

CHRISTMAS BIN COLLECTIONS

24 December – 6 January

If your normal
bin day is...

Your Christmas collection days and
dates will be...

Monday

Sunday 23 December

Monday 31 December

Tuesday

Monday 24 December

Wednesday 2 January

Wednesday

Thursday 27 December

Thursday 3 January

Thursday

Friday 28 December

Friday 4 January

Friday

Saturday 29 December

Saturday 5 January

Saturday

Sunday 30 December

Sunday 6 January



Download
the handy
Leeds Bins
app



www.leeds.gov.uk/xmasbins



/RecycleForLeeds



@RecycleForLeeds



Leeds
CITY COUNCIL



Leeds recycles

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November 2018 Inner East Community Committee - Public Health Update

Leeds Joint Debt Forum

The annual Leeds Joint Debt Forum meeting took place on the 27th September at St Georges Centre. The event was opened by Councilor Judith Blake and was well attended with a range of organisations represented from across the city.

The main focus of the event was Universal Credit and attendees were given the opportunity to participate in workshops to discuss the implications for the residents of Leeds.

Feedback from the event is currently being looked at to form the focus of work going forward and will be circulated once available.

Seasonal Flu

It is that time of year again when seasonal influenza is here and time to promote the uptake of the best protection – the vaccine.

The link below is for the Council's public facing webpage that has a wealth of information on the why, who and how. Leaflets and posters are available to promote uptake of the vaccine and these can be viewed and downloaded via the webpage. Leaflets and resources are also available from the Public Health Resource Centre.
www.leeds.gov.uk/flu

Please encourage uptake of the flu vaccine with service users, their families and carers and frontline staff as you feel appropriate.

Winter Friends

Following on from work carried out last year an e-briefing has now been made available to support more people to become Winter Friends. Being a Winter Friend means you are equipped with knowledge, resources and signposting information to support a vulnerable person during winter. There are nine evidence based, high-impact interventions that can support vulnerable people during winter and these are covered in the Winter Friends e-briefing.

You can now access the Winter Friends e-briefing on the Public Health Resource Centre Website by clicking on [Winter Friends e-briefing 18/19](#) (please note you will need to open the file and play as a slideshow in PowerPoint).

Once the e-briefing has been viewed, Winter Friends can collect a resource pack from the Public Health Resource Centre (Technorth Centre, 9 Harrogate Road Leeds LS7 3NB) to support conversations and promotion of relevant campaigns.

To provide and increase support across Leeds, we would be really grateful if this information could be shared to encourage access to the resources.

New Benefit Buddy Service at Ebor Gardens Advice Centre

Benefit Buddy service is now fully operational. We provide support with filling **ALL** benefit forms including Universal Credit (support with maintaining an online Universal Credit claim is available too). We also accompany people to most benefit related meetings, for example, medical assessments, appeals/tribunals or Job Centre meetings.

We have attached an copy of our Benefit Buddy service information leaflet which explains in detail about the service. If hard copies are required, please do let us know.

You can refer clients using the referral form attached, alternatively clients can self-refer by calling us on **0113 2350276** or emailing admin@egac.org



BB service info
leaflet June 2017.do



Benefit Buddy
Referral Form Nover

Lincoln Green Health Needs Assessment.

This has now been completed. The Lincoln Green Core Team Health sub-group is now working together to discuss next steps on the findings, partners include Clinical Commissioning Groups, surgeries, third sector and council representatives. The full health needs assessment is available on request. Please contact Tina Leslie on tina.leslie@leeds.gov.uk

Below is a link to the presentation (click on the arrows at the bottom of the page to scroll through).

<https://prezi.com/view/1PcuuMdipuvj0qo9Z1Q3Click>

Healthy Weight Declaration

Public Health Children's team are launching a healthy weight declaration in February 2019 for more information contact emma.strachen@leeds.gov.uk



One page guide to
HWD.pdf



14 Standard
Commitment List.pdf

2018/19 Winter Wellbeing Grants Awards

19 grants were awarded totaling over £52k

Awards covering the Inner East are as follows:-

Advonet, LS 7, 8, 11, 12

Burmantofts Senior Action Burmantofts, Lincoln Green, Ebor Gardens, Harehills

Cross gates & District Good Neighbours Scheme, Crossgates and surrounding areas

Sunflower ESOL, LS2, 7, 9, 11, 14

Another 6 grants were awarded for city wide projects that will also incorporate work within the IE area.

Contact tina.leslie@leeds.gov.uk for more information.

Mental Health

Mentally Healthy Leeds a public health commissioned service which was launched recently. It is a public mental health service which is all about good mental health for everyone. The main aim is to reduce health inequalities and improve health and wellbeing in the communities most at risk of poor mental health.

The service will work with communities in the 10% most deprived parts of Leeds to identify, understand and build on the protective factors that help keep people mentally and emotionally well. The aim is to equip people with an understanding and experience they can use to prevent problems developing or becoming worse.

There will be a particular focus on communities most at risk of poor mental health, including those in the most deprived areas of Leeds, young women, men aged 30-60, people who are LGBTQ, refugees and asylum seekers.

For more information about the service contact mhl@touchstonesupport.org.uk or telephone 0113 248 4880.

Suicide prevention

Leeds City Council are busy working with key partners to reduce suicides across the city. For more information, help and support if you are feeling distressed, low or suicidal please go to the following link: <https://www.leeds.gov.uk/phrc/current-awareness/suicide-prevention>

Compiled by Tina Leslie, Health Improvement Practitioner, Public Health, Inner East Localities tina.leslie@leeds.gov.uk

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Report of: Area Leader

Report to: Inner East Community Committee, Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft

Report author: Grace Lawrenson, Localities Officer, Tel: 0113 37 89844

Date: November 2018

To note

Finance Report- December 2018

Purpose of report

1. The purpose of this report is to provide Members of the Inner East Community Committee with an update on the 2018/19 Wellbeing budget, including details of any new projects for consideration and to inform the committee of decisions taken by delegated authority since the last community committee meeting.

Main issues

2. This report provides Elected Members with an update on the current position of the capital and revenue budget for the Inner East Community Committee.
3. Applications for funding received since the date of the last community committee are included in the report.
4. The report notes decisions regarding Wellbeing applications taken by delegated authority since the last Inner East Community Committee.

Options

5. Approved Youth Activity Fund applications

The following projects have been approved by Delegated Decision since the last community committee meeting in line with the 'minimum conditions', authorising revenue spend from the 2018/19 Youth Activity budget.

Project	Organisation	Wards affected	Amount awarded	Projected year of spend
Nowells Dance Sessions	DAZL	Burmantofts and Richmond Hill	£1200	2018/19

New Wellbeing applications received

6. The following Wellbeing applications have been received since the date of the last community committee. Some of these applications have been approved since being received. Others are currently undergoing consultation with the relevant ward members.

Project: RadhaRaman Ebor Gardens Event
Organisation: Communities Team
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £900
Projected year of spend: 2018/19
Decision: Approved

Project: Seacroft Select Boxing Club
Organisation: Leeds Community Spaces
Wards Affected: Killingbeck and Seacroft
Amount requested: £1800
Projected year of spend: 2018/19
Decision: Approved

Project: Community Cafe
Organisation: Community Hubs
Wards Affected: Gipton & Harehills/ Burmantofts & Richmond Hill
Amount requested: £3628.71
Projected year of spend: 2018/19
Decision: £2177.23 approved

Project: Exercise classes
Organisation: Community Hubs
Wards Affected: Gipton & Harehills/ Burmantofts & Richmond Hill
Amount requested: £1110
Projected year of spend: 2018/19
Decision: £666 approved

Project: Denis Healey Centre Equipment
Organisation: LCC Youth Service
Wards Affected: Killingbeck & Seacroft
Amount requested: £3344.50
Projected year of spend: 2018/19
Decision: Pending

Project: Denis Healey After School Club
Organisation: Street Works Soccer
Wards Affected: Killingbeck & Seacroft
Amount requested: £6,000
Projected year of spend: 2018/19
Decision: Pending

Project: Harehills Festive Lights
Organisation: Communities Team
Wards Affected: Gipton & Harehills
Amount requested: £3,038
Projected year of spend: 2018/19
Decision: Approved

Project: Fever FM Equipment
Organisation: Fever FM
Wards Affected: Gipton & Harehills
Amount requested: £7495
Projected year of spend: 2018/19
Decision: £6000 approved

Project: Junior Sports Hub Equipment
Organisation: Junior Sports Hub
Wards Affected: Gipton & Harehills
Amount requested: £2212.20
Projected year of spend: 2018/19
Decision: Pending

Project: Leodis Grid- Digital Access Project
Organisation: Get Technology Together C.I.C
Wards Affected: Burmantofts & Richmond Hill
Amount requested: £1,966.16
Projected year of spend: 2018/19
Decision: Approved

Project: Leeds Free Little Library
Organisation: Leeds Little Free Library
Wards Affected: Burmantofts & Richmond Hill
Amount requested: £1000
Projected year of spend: 2018/19
Decision: Pending

Project: Nowell Mount MUGA Lights
Organisation: Communities Team
Wards Affected: Burmantofts & Richmond Hill
Amount requested: £600
Projected year of spend: 2018/19
Decision: Approved

Project: Stay and Play Project
Organisation: Project Hope
Wards Affected: Burmantofts & Richmond Hill
Amount requested: £1500
Projected year of spend: 2018/19

Decision: Pending

Project: Gipton and Harehills Project

Organisation: Street Work Soccer

Wards Affected: Gipton & Harehills

Amount requested: £6000

Projected year of spend: 2018/19

Decision: Approved

Project: Burmantofts and Richmond Hill Project

Organisation: Street Work Soccer

Wards Affected: Burmantofts & Richmond Hill

Amount requested: £3000

Projected year of spend: 2018/19

Decision: Approved

Project: The Works Christmas Bike Programme

Organisation: The Works

Wards Affected: Killingbeck & Seacroft

Amount requested: £4040

Projected year of spend: 2018/19

Decision: Declined

Project: The Works Half Term Camps

Organisation: The Works

Wards Affected: Killingbeck & Seacroft

Amount requested: £1,882

Projected year of spend: 2018/19

Decision: Approved

Wellbeing projects approved by delegated decision

7. In accordance with the 'minimum conditions' set out below – including consultation with the relevant ward members - the following projects have been approved by Delegated Decision since the last community committee meeting, authorising revenue spend from both the 2018/19 Wellbeing budgets:

Project	Organisation	Wards affected	Amount awarded	Projected year of spend
RadhaRaman Folk Festival	RadhaRaman Society	Gipton & Harehills	£1200	2018/19
RadhaRaman Ebor Gardens	RadhaRaman Society	Burmantofts & Richmond Hill	£900	2018/19
Seacroft Select Boxing Club	Leeds Community Spaces	Killingbeck & Seacroft	£1800	2018/19
Community Café	Compton Centre	Gipton & Harehills/Burmantofts & Richmond Hill	£2177	2018/19

Exercise Classes	Compton Centre	Gipton & Harehills/Burmantofts & Richmond Hill	£666	2018/19
Festive Lights	Communities Team	Gipton & Harehills	£3,038	2018/19
Equipment	Fever FM	Gipton & Harehills	£6000	2018/19
Leodis Grid-Digital Access Point	Get Technology Together C.I.C	Burmantofts & Richmond Hill	£1,966.16	2018/19
Nowell Mount MUGA Lights	Communities Team	Burmantofts & Richmond Hill	£600	2018/19
Gipton & Harehills Soccer Project	Street Works Soccer	Gipton & Harehills	£6000	2018/19
Burmantofts & Richmond Hill Soccer Project	Street Works Soccer	Burmantofts & Richmond Hill	£3000	2018/19
October Half Term Camps	The Works	Killingbeck & Seacroft	£1,882	2018/19

8. Current spends to date for the Wellbeing budgets are attached as **Appendix 1**. The committee is asked to note these.
9. Current spends to date for the Youth Activity Fund are attached as **Appendix 2**. The committee is asked to note these.

Corporate considerations

1. Wellbeing funding is used to support the annual priorities agreed by Elected Members at the March meeting of the Inner East Community Committee. The annual priorities support the Council's Vision for Leeds 2011 to 2030 and Best Council Plan 2018-19.
2. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
3. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

- 4. The Community Committee, supported by the Communities Team, has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
- 5. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
- 6. There is no exempt or confidential information in this report.

Conclusion

The Wellbeing fund and Youth Activity Fund provides financial support for projects in the Inner East area which support the priorities set annually by the Inner East Community Committee. This report sets out the current Wellbeing budget position, including new applications, and also notes recent decisions on funding applications made by delegated authority.

Recommendations

Members are asked to:

- 1. Note the Wellbeing spend to date and current balances for the 2018/19 financial year (Appendix 1).
- 2. Note the Youth Activity Fund spend to date and current balances for the 2018/19 financial year (Appendix 2).
- 3. Note new Wellbeing applications that have been received since the date of the last community committee meeting.
- 4. Note the decisions taken on funding applications by delegated authority, in line with the agreed 'minimum conditions'.

Background information

Revenue

- Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a

formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.

- It has been agreed that the new revenue wellbeing budget for this Community Committee for 2018/19 is £278,860. Carryover of both uncommitted and committed revenue funds from 2017/18 has also continued as well as any underspends. The total budget for 2018/19 is £330,260. It must be noted by the Community Committee that this figure includes schemes approved and ongoing from 2017/18 which are carried forward to be paid.
- As agreed at the March 2018 meeting of the Inner East Community Committee, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. The amount available for each ward to spend in 2018/19 as well as the amounts remaining per ward are detailed in **Appendix 1 and 2**.
- The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
- Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
- Wellbeing Fund applications are considered at the relevant Ward Member meetings, wherever possible, for Elected Members recommendations prior to the Community Committee meeting.

Small Grants

- Community organisations can apply for a small grant to support small scale projects in the community. A maximum of one grant of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Community Committee meeting and are funded from a small grant pot set aside by Elected Members from their Ward allocation.

Community Engagement

- The Inner East Community Committee approved an amount of £3,000 at its March 2018 meeting to spend on community engagement activities. This allocation is split equally between the three Wards.
- The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings.

Crime and Grime Tasking

- Each of the priority neighbourhoods in the Inner East area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their Ward allocation to support the work of these teams; this pot is managed by the ENE Communities Team.

Project Monitoring Update

- Projects which are awarded Wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved.

Capital Receipts Programme

- The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.
- Future allocations will take place on a quarterly basis following regular update reports to Executive Board. As agreed previously by the Inner East Community Committee, all new allocations are to be divided equally between the three Wards.

Youth Activity Fund

- For 2018/19, the Community Committee was allocated £62,140 of new Youth Activity Funding (YAF). This pot of money is specifically ring-fenced for universal youth activity related projects for 8-17 year olds.
- As agreed previously by the Community Committee, all new allocations are to be divided equally between the three Wards. Details of the current balance of Youth Activity Fund (YAF) are shown in **Appendix 2**.

Funding / Spend Items	Burmantofts & Richmond Hill	Gipton & Harehills	Killingbeck	Area Wide	Total	Deans figures
Wellbeing Balance b/f 2017-18	£ 31,079.69	£ 13,006.93	£ 47,841.44	£ -	£ 91,928.06	£ 91,752.00
Wellbeing New Allocation for 2018-19	£ 72,240.00	£ 72,240.00	£ 72,240.00	£ -	£ 216,720.00	£ 216,720.00
Total Wellbeing Spend	£ 103,319.69	£ 85,246.93	£ 120,081.44	£ -	<u>£ 308,648.06</u>	£ 308,472.00
2017-18 approved b/f for paying in 2018-19	£ 5,851.10	£ 3,145.00	£ 37,370.08	£ -	£ 46,366.18	
Amount budget available for schemes 2018-19	£ 97,468.59	£ 82,101.93	£ 82,711.36	£ -	<u>£ 262,281.88</u>	

Reference number	2017-18 Projects (b/f)	Burmantofts & Richmond Hill	Gipton & Harehills	Killingbeck	Area Wide	Total	Priority key
IE.16.28.LG	South Seacroft Friends & Neighbours / Transport	£ -	£ -	£ 1,453.10	£ -	£ 1,453.10	h
IE.16.34.LG	Youth Integration Continuation	£ 1,350.00	£ -	£ -	£ -	£ 1,350.00	b
IE.17.03.SG	Harehills Lane TDC2	£ -	£ 375.00	£ -	£ -	£ 375.00	g
IE SK09	Dolphin Street Group	£ 125.10	£ -	£ -	£ -	£ 125.10	c
IE.17.04.LG.a	Compton Centre International Women's Day food. - (£182.31	£ -	£ -	£ -	£ -	£ -	d
IE.17.05.LG	Inner East CCTV	£ -	£ -	£ -	£ -	£ -	a
IE.17.07.LG	New Data Base and Computers	£ -	£ -	£ 491.98	£ -	£ 491.98	h
IE.17.08.LG	MCS Youth Provision - Bilal Centre	£ -	£ 250.00	£ -	£ -	£ 250.00	d
IE.17.14.LG	Money Buddies	£ 3,376.00	£ -	£ -	£ -	£ 3,376.00	f
IE.17.16.LG	Mural & Mosaic for Glensdale Mount	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00	c
IE.17.17.LG	Harehills Festival	£ -	£ 20.00	£ -	£ -	£ 20.00	b
IE.17.26.LG	Improvements to Community Facilities	£ -	£ 2,500.00	£ -	£ -	£ 2,500.00	b
IE.17.27.LG	16 Days of Action (Osmondthorpe Children's Centre	£ -	£ -	£ -	£ -	£ -	a
IE.17.29.LG	Mobile Flood Lighting	£ -	£ -	£ -	£ -	£ -	b
IE.17.30.LG	Bumps & Babes in Seacroft	£ -	£ -	£ 1,800.00	£ -	£ 1,800.00	b
IE.17.31.LG	Seacroft Hub Money Buddy	£ -	£ -	£ 2,475.00	£ -	£ 2,475.00	f
IE.17.33.LG	Project Development Worker - Apprentice	£ -	£ -	£ 6,000.00	£ -	£ 6,000.00	b
IE.17.34.LG	Friday Youth HUB 2018/19	£ -	£ -	£ 6,000.00	£ -	£ 6,000.00	e
IE.17.35.LG	Boggart Hill Outreach Project	£ -	£ -	£ 10,000.00	£ -	£ 10,000.00	a
IE.17.36.LG	Community Café	£ -	£ -	£ 4,650.00	£ -	£ 4,650.00	b
IE.17.37.LG	Contact Support Scheme	£ -	£ -	£ 4,500.00	£ -	£ 4,500.00	a
	Total of schemes approved in 2017-18	£ 5,851.10	£ 3,145.00	£ 37,370.08	£ -	£ 46,366.18	

[illegible]

Total Spend for 2018-19 (incl b/f schemes from 2017-18)	£	42,788.10	£	53,509.00	£	51,270.08	£	-	£	147,567.18
Total Budget Available for projects 2018-19	£	103,319.69	£	85,246.93	£	120,081.44	£	-	£	308,648.06
Remaining Budget Unallocated	£	60,531.59	£	31,737.93	£	68,811.36	£	-	£	161,080.88

New Priority Key 2017/18			
a	Be safe and feel safe	£ 33,092.00	a
b	Enjoy happy, healthy, active lives	£ 80,327.00	b
c	Live in good quality, affordable homes within clean and well cared for places	£ 1,125.10	c
d	Do well at all levels of learning and have the skills they need for life	£ 9,057.00	d
e	Enjoy greater access to green spaces, leisure and the arts	£ 12,200.00	e
f	Earn enough to support themselves and their families	£ 5,851.00	f
g	Move around a well-planned city easily	£ 375.00	g
h	Live with dignity and stay independent for as long as possible	£ 1,945.08	h

total £ 143,972.18

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Inner East Community Committee- Youth Activity

Funding / Spend Items	Burmantofts & Richmond Hill	Gipton & Harehills
Balance Brought Forward from 2017-18	£ 6,468.46	£ 6,468.47
New Allocation for 2018-19	£ 20,713.34	£ 20,713.33
Total available (inc b/f bal) for schemes in 2018-19	£ 27,181.80	£ 27,181.80
Schemes approved 2017-18 to be delivered in 2018-19	£ -	£ 9,010.00
Total Available for New Schemes 2018-19	£ 27,181.80	£ 18,171.80

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Appendix B

Killingbeck	Area Wide	Area Wide	Total
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£ 6,468.47	£ -	£ -	£ 19,405.40
£ 20,713.33	£ -	£ -	£ 62,140.00
£ 27,181.80	£ -	£ -	<u>£ 81,545.40</u>

£ 5,261.00	£ -	£ -	£ 14,271.00
£ 21,920.80	£ -	£ -	<u>£ 67,274.40</u>

Killingbeck	Area Wide	Area Wide	Total
£ -	£ -	£ -	£ 3,765.00
£ -	£ -	£ -	£ 5,245.00
£ 1,860.00	£ -	£ -	£ 1,860.00
£ 3,401.00	£ -	£ -	£ 3,401.00
£ 5,261.00	£ -	£ -	£ 14,271.00

Killingbeck	Area Wide	Area Wide	Total
£ -	£ -	£ -	£ 3,978.00
£ 660.00	£ -	£ -	£ 1,320.00
£ 3,685.00	£ -	£ -	£ 3,685.00
£ 2,717.00	£ -	£ -	£ 8,149.00
£ -	£ -	£ -	£ 7,246.00
£ 2,136.00	£ -	£ -	£ 4,272.00
£ -	£ -	£ -	£ 960.00
£ 1,920.00	£ -	£ -	£ 1,920.00
£ 2,156.00	£ -	£ -	£ 4,312.00
£ 3,934.00	£ -	£ -	£ 3,934.00
£ -	£ -	£ -	£ 4,000.00
£ -	£ -	£ -	£ 4,000.00
£ -	£ -	£ -	£ 3,000.00
£ 4,387.00	£ -	£ -	£ 4,387.00
£ -	£ -	£ -	£ 1,200.00

£ 21,595.00	£ -	£ -	£ 56,363.00

£ 26,856.00	£ -	£ -	<u>£ 70,634.00</u>
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£ 27,181.80	£ -	£ -	<u>£ 81,545.40</u>
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£ 325.80	£ -	£ -	<u>£ 10,911.40</u>
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Google Maps Bishop Young Church of England Academy



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